

Dear technical colleagues,

Your event customer would like to make his event interactive with the interaction tool VoxR.org. With VoxR.org, participants can give input via their mobile phones, the tool then prepares the results in different ways and displays them as result presented on stage.



Please ensure the following:

1) Technology (see also the diagram on page 3).

a. A laptop/PC for the presentation

- with browser in full screen (all browsers except Safari) with F11
- the VoxR website in your browser (www.voxr.com/show/YourVoxRName)
- this CAN be exactly the laptop you need for the Powerpoint presentations. During the event you can use ALT/TAB very easily and elegantly to switch between the Powerpoint and VoxR.

b. A laptop/PC for the VoxR Control Panel

- with booked "VoxR-Onsite-Operator" VoxR provides this laptop, talk to your client and find out if you need this or not

c. 2 (two) stable LAN cables (Very important - no WiFi)

- One, where the control panel computer is located (e.g. at the stage) AND one where the presentation laptop is located (e.g. in the control room)

Attention: LAN connections in hotels sometimes disconnect 24 hours after initial connection for a short time. Please make sure that this does not happen.

2) Your participation in the event

- a.** Usually you only have to **switch between Powerpoint and browser** (either via ALT/TAB or via video mixer) You will receive a cue from the moderator/VoxR-Representative when you need to do this.

--> Please **contact the VoxR representative directly on the day of the event.**

- b. You do not need to update your browser.** This is done by the system itself –
Exception: There was a net interruption in between, then please reloads with F5.

3) To dos for you in advance:

- a. Please forward this document **to the technician** who will be available to operate the video output (Powerpoint, etc.)
- b. Set up the VoxR website that displays the VoxR actions on a browser (www.voxr.com/show/YourVoxRName) and put in in Full-Screen with F11.
- c. Test on the day of the event if you see at least one logo under the VoxR website and you can switch quickly and securely between the presentation and the browser.
- d. **Please check if BOTH LAN connections work.**

➔ Do you have any questions? Then give us a call: +49 511 1694231 - or write to technician@voxr.org

Thank you in advance - we wish you a successful event!

Additional technical information:

1. Whether you are an AV technician or the building services of the location, or an external network partner for the LAN / WiFi depends on the respective setting in the event. But we ask YOU, to ensure that the cables are where they are needed. If in doubt, please ask the Organizer WHO provides these cables.
2. As presentation laptop you can use exactly the laptop, which you can use for the PowerPoint presentations. During the event you can then switch with ALT/TAB very easily and elegantly. This has been done a dozen times in the past and has worked very well.

But you CAN also set up a separate VoxR laptop, if this fits better into your processes and then use a video mixer to switch between VoxR actions. Important: This is NOT requirement of VoxR, but would be your decision (which we can understand well, but which strictly is not necessary)

Please make sure that there are: **2 LAN cables** and **1 Laptop** (for the VoxR presentation screen).

If you haven't booked an VoxR-Operator, you'll also need a second Laptop for the Control-Panel.

2) Control-Panel-Laptop

www.voxr.com/c/YourVoxRName

(provided by VoxR if Operator is booked)



LAN cable No. 2

Router

Direct connection to Internet
(**VERY IMPORTANT-> no WiFi**)

LAN cable No. 1

1) Presentation-Laptop

www.voxr.com/show/YourVoxRName



(Can be the same Laptop as the one you are using PowerPoint on)



Video cable
HDMI/VGA